**Patient and Family Advisory Board (PFAB) Meeting**

**March 18, 2021**

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| **PFAB Meeting** |
| **DATE** | March 18th, 2021  |
| **TIME** | 1200 - 1300 |
| **FACILITATOR(S)** | Wanda Nichols, RN and Zoe Corcoran |
| **ATTENDEES (not including hosts/admin)** | 4 |
| **AGENDA** | 1.Introduction to Patient/Family Advisory Council2. CF Advisory council- Why we are doing this3. Collaborate on ideas for the future4. Logistics5. Constructive Pro’s/Cons4. Other Suggestions/Updates |

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| **AGENDA** | **DISCUSSION/REPORT** | **ACTION PLAN** |
| 1.Introduction to Patient/Family Advisory Council | Exchanged greetings and explained the purpose of the PFAB, particularly at UF Health. | N/A |
| 2. CF Advisory council- Why are we doing this | Spoke with CF patients concerning what they would like to get out of PFAB in the future, why they decided to join meeting. Established goals  | Focus will be more on PFAB becoming a means for patients and families to share experiences to have an overall better level of care. Additionally, PFAB allows for the CF care team and Pts/Families to work together, and empower and advocate for CF while providing information to helpful resources.**Goal** - Guide PFAC implementation through collaboration to improve programs, services, and policies.**Goal** Enhance the delivery of high quality and safe care. |
| 3.Collaborate on ideas for the future  | Discussed very briefly ideas for future. Including the next survey | Nothing concrete1. What can PFAB do to help patients admitted long term into north tower?
2. Include questions about CF related finances in next survey?
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| 4.Logistics-Next Meeting/Feedback | Discussed how frequently to hold PFAB meetings and settled on future meetings every 6 weeks. | Meetings will be held every 6 weeks at 12pm was decided to be a good time for meetings-*Next Meeting tentatively scheduled: April 22, 2021 @12pm*Pts agreed that participants can join meetings periodically when they are available. |
| 5. Other Suggestions/Updates/questions  | Discussed several different issues patients face and other suggestions and subject of interest for PFAB to add to f/u meeting agenda- including reinstating annual visits and planning for changes in insurance.  | **Do patients know about the finical help they have access to?** Andy focused primarily on how many CF pts have access to finical support programs etc.  |
| F/U with Andy  | Follow up on Andy’s concerns and input. Discussed grants/ scholarships / finical opportunities available to CF patientsDiscussed adding questions to surveyAndy found the website hard to find/not helpful  | **How do we disseminate info out to our CF patients?** **Grants/scholarships**CFLC (CF life center) has 2 deadlines, March and September**Website** Ask IT to make u a generalized website **Add to survey?**Questions about finances, cost of care, cost of pharmaceuticals New patient handbook merged with contact sheet?  |