**Patient and Family Advisory Board (PFAB) Meeting**

**April 16, 2020**

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| **PFAB Meeting** |
| **DATE** | April 16, 2020 |
| **FACILITATOR(S)** | Wanda Nichols, RN and Yasmin Garcia |
| **ATTENDEES** | 8 (1 pt, 1 family member) |
| **AGENDA** | 1.Introduction to Patient/Family Advisory Council2. CF Advisory council- Why we are doing this3.Collaborate on ideas for the future4.Logistics-Next Meeting/Feedback5. Pt Satisfaction Survey Results Poster6. Inpatient Nutrition 7. Clinic Flow8. Strategic Planning Meeting9.Food Insecurity Questions10. Other Suggestions/Updates |

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| **AGENDA** | **DISCUSSION/REPORT** | **ACTION PLAN** |
| 1.Patient/Family Advisory Council Updates | Spoke with CF patients as to what actions have been taken since last PFAB to implement suggestions of members. | Informed members that pictures of Team and Fellows have been put up at clinic.Informed pts that posters with 2019 Satisfaction Survey results were put up at clinic. Informed pts Admissions Guide is being updated to include pts’ suggestions of admission tips and picture of our in-patient PA. Provided updates on SW Position and informed pts that search for new SW will continue later on but was paused due to COVID pandemic. |
| 2. COVID Resources  | Provided COVID Resources to pts and discussed utilizing CF Newsletter with patients.  | O HealthWell GrantInformed pts of HW Grant which provides up to $250 COVID Relief. Patient must call to apply. They cannot enroll online and we cannot enroll patients. Phone: (800) 675-8416O COVID Newsletter<https://pulmonary.medicine.ufl.edu/wordpress/files/2020/04/spring-2020-adult-newsletter-1.pdf>O Informed pts to apply for unemployment, utilize food banks etc. |
| 3. COVID-related Pt Questions | Providers answered Pt’s questions regarding COVID.  | Dr. Trillo answered several COVID-related pts questions and provided other tips regarding precautions to be taken related to COVID-19.Team also informed PFAB members of COVID Center-Wide Pt/Family Call on April 17th @12pm and to please prepare questions for event.  |
| 4.Logistics-Next Meeting/Feedback | Discussed future meeting date in 2020.  | *Next Meeting tentatively scheduled: July 16, 2020 @12pm*Pts agreed that participants can join meetings periodically when they are available and have been informed of quarterly meeting setup.  |