**Patient and Family Advisory Board (PFAB) Meeting**

**April 22, 2021**

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| **PFAB Meeting** |
| **DATE** | April 22. 2021 |
| **FACILITATOR(S)** | Wanda Nichols, RN, Carolyn Ascencio, Zoe Corcoran |
| **ATTENDEES** | 3 participants  |
| **AGENDA** | 1. Introductions
2. Synopsis of the last PFAB
3. Old business
4. New business
5. Logistics for rest of the year
6. Suggestions/ideas
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| **AGENDA** | **DISCUSSION/REPORT** | **ACTION PLAN** |
| 1.Introduction to Patient/Family Advisory Board | Exchanged greetings and explained the purpose of the PFAB, particularly at UF Health. | N/A |
| 2. Synopsis of the last PFAB | Spoke about the last PFAC meeting,  | Attending FAB presentation: CF RD and SW virtual consortium on April 8th, provided patients the recording per the CF website ink.  |
| 3.Old Business | Adding 2 questions about finances to put on the annual patient survey. How should we disseminate resource information to patients? Website overhaul  | **Patient Assessment** Patients found the addition of financial questions on the patient assessment survey. Leading questions: *Are you aware of the financial resources available to CF patients?* Add one to the patient assessment survey and 2 to the annual patient survey? **Disseminating resources:** In the newsletter, include links to websites that provide resources (compass, etc.) to target people who are uncomfortable talking about their financial situation during clinic. Work on pushing out healthwell resource information. **Website overhaul**Website is always on the newsletter. Website is an underutilized resource. Website is often confused for the CF Foundation website.  |
| 4.New business | Add questions to end of year patient surveyVirtual patient family education day | Add question: *do patients view newsletter?* Create a virtual educational series. Series would have different episodes that a recorded via zoom and published via newsletter and website (*back to the basics).*Incorporate and ideas similar to the CF Foundations mentoring program (patients speaking to other patients).  |
| 5. Logistics for the rest of the year |  | Thursdays at 12:00 is a good time for participants on call. Next meeting May, 27th at noon.Potential future meetings for year of 2021June 24th, August 26rdSeptember 23rd October 21stNov 18th Dec 13th  |
| 6. Suggestions/Ideas/Questions | How to push out PFAB meeting reminders?  | Email or text a couple days before PFAC meeting reminders |

Noni’s Feedback:

* Patient engagement on the call
* Do patients really use the newsletter?
* Patient’s who feel like they have no family support…